

**DIVISION OF TEACHING, LEARNING AND INSTRUCTIONAL LEADERSHIP
BUREAU OF ACCOUNTABILITY AND IMPROVEMENT
EMPLOYMENT OPPORTUNITY
ASSOCIATE EDUCATION CONSULTANT**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Salary: \$81,893 – \$105,251* *New hires to state employment start at the minimum of the above salary range.

Closing Date: January 28, 2011

GENERAL STATEMENT OF DUTIES:

This position provides an opportunity for an instructional leader to conduct accountability and improvement activities related to improving student performance in local school districts. Duties include, but are not limited to, participation in reviews of district self-assessments, on-site monitoring visits, monitoring of the implementation of district and school improvement plans and training and technical assistance in the Connecticut Accountability for Learning Initiative (CALI). Responsibilities and assignments may change to meet departmental needs.

EXAMPLE OF DUTIES:

- Oversight of Connecticut's system of accountability and focused monitoring of the implementation of state and federal laws and regulations concerning student achievement and outcomes for all students;
- Program monitoring of state and federal laws and regulations;
- Assistance in analyzing and reporting of district-level data on student achievement and outcomes;
- Collaboration with external stakeholders and technical assistance partners on the development of self-assessment and on-site monitoring tools;
- Provision of training and technical assistance to monitoring and improvement teams with an emphasis on SRBI Frameworks;
- Coordination and participation in on-site monitoring activities in local school districts;
- Collaboration with staff from the Bureaus of Teaching and Learning, Special Education, Health/Nutrition, Family Service & Adult Education in monitoring and accountability activities;
- Preparation of written and oral reports; and
- Performance of other duties and special assignments as requested by the bureau chief.

QUALIFICATIONS:

Knowledge, Skill and Ability:

Knowledge of and experience with PreK-12 educational environments, preferably within the context of school improvement and student achievement; knowledge of standards based accountability systems and research-based instructional strategies with an emphasis on differentiated instruction; knowledge of and understanding of the "No Child Left Behind Act", knowledge of current philosophy and methods pertaining to teacher evaluation and administrative support; strong written, verbal and analytic skills; ability to deal effectively with teachers, principals, superintendents, families and students; ability to design and deliver training to adult learners; ability to prepare communications such as circular letters, resource materials and program support materials; and ability to develop and maintain cooperative working relationships.

Minimum Experience and Training Required:

An earned advanced degree and five (5) years of relevant professional experience or in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

Preferred Experience and Training:

An earned advanced degree and (7) years of professional experience in education or related areas. Knowledge of PreK-12 educational programs and educational leadership, as well as school improvement activities.

The Department encourages applicants who do not meet the stated qualifications, but believe they possess equivalent qualifications to submit written statements indicating how their background and experience qualify them for the position.

APPLICATION PROCEDURE:

Interested candidates should reference announcement #737, submit a letter of application and resume with details of experience and training, three current professional letters of recommendation and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education website at <http://www.sde.ct.gov> to: **Lol Fearon, Chief, Bureau of Accountability and Improvement, State Department of Education, PO Box 2219, Room 227, Hartford, CT 06145-2219. Tel. # (860) 713-6705.** *Applications must be postmarked no later than the closing date listed below. All required documents must be submitted to be considered for interview.*

Closing date for applications: January 28, 2011
Anticipated date of employment: March 4, 2011

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to Levy Gillespie, Equal Employment Opportunity Director in the Affirmative Action Office, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2071.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.